

# Quick Start Guide - ScanLogic Audit



Congratulations on the purchase of your new SECURAM ScanLogic Audit Safe Lock! This Quick Start guide will help you set up your biometric safe lock for use. Note: **All programming must be completed with the safe door open. The safe lock system is powered by (1) 9V alkaline battery. Duracell or Energizer brands are recommended.**

Once the 9V battery is installed, the ScanLogic Audit is ready to enroll its first fingerprint. To activate the enrollment process, place your finger on the reader. The LCD will illuminate with a Welcome message and will prompt you to set the date and time at the next screen: "Set Time Press OK"

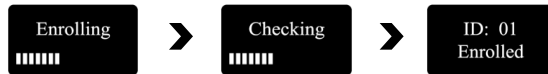
Press OK and then using the Up/Dn buttons located on the #1 and #6 - Set the appropriate time.



The LCD screen will display "Start Enrolling First User" and we are ready to begin fingerprint enrollment:

## Step 1: Enroll 1<sup>st</sup> Fingerprint

- Place your finger on the optical reader and hold.
- Hold your finger on the reader until the messages below appear. Your fingerprint is read, checked and enrolled.



- Note: This 1<sup>st</sup> fingerprint is the Administrator's fingerprint and will be used to manage the programming of this system

## Step 2: To Open Lock with your Fingerprint

- Place your finger on the optical reader.
- Your fingerprint will be read, verified and the lock will open. That's it!

## Step 3: Set a User Code for the Enrolled User

- Open the Lock using your fingerprint. While the lock is open, press the button marked "Menu/OK". (This is the #9 button).



- The LCD will Display "System Menu", Now press the ▼ button. (This is the #6 button).



- The screen will display Set/Change User Code. Press OK.
- The screen will display "Set Code of ID 01" and will then prompt you to Enter Code.
- Enter a 10 digit unique code and then repeat.

- The screen will show ID 01 Code Saved.
- Your code is now set and ready to use.

## Step 4: To Open the Lock using your Code

The ScanLogic Audit can be unlocked using a 10 digit code.

- Press the button marked "Code" (This is the #6 button).
- Now enter the unique code programmed in Step 3 above.
- The Lock will now open.



## Step 5: Enroll another User Fingerprint

With the ScanLogic Optical you can add up to 30 fingerprints. To enroll another fingerprint follow these steps:

- First open the lock using the Administrator fingerprint, when the LCD screen displays "Select Menu", press the ▲ button.

- The LCD will display:



- Press OK
- The screen will prompt you to "Place Finger".
- Place the user's finger on the reader and hold until the system completes the enrollment process.
- This fingerprint is now ready to be used to access the safe.

Repeat this process to add other User fingerprints.

## To View the Audit Trail

- Open the lock using the Admin fingerprint
- When "Select Menu" appears, press the button twice to "Show Audit Trail"
- Now Press OK
- You can now view all 500 time/date stamped audit events on screen by scrolling through the events using the Up/Dn buttons.

For a full set of Operating Instructions visit our website at [www.securamsys.com](http://www.securamsys.com)

### IMPORTANT: Warranty Information

Your safe lock is eligible for a 12 month warranty covering product defects. Within 90 days of purchasing your safe/safe lock, please visit our website to register your product. Please visit [www.securamsys.com/warranty](http://www.securamsys.com/warranty) and look for the button entitled "Register My Warranty".

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